



Workplace Violence

Harassment, in the workplace is both illegal and harmful to any organization. It is crucial to treat all individuals in the workplace with respect and dignity. Identifying, discouraging and preventing harassment is essential to maintain a work environment. If left unaddressed harassment can escalate into incidents. Training on harassment plays a role in ensuring the well-being of businesses and their employees.

This training session aims to educate your employees about behaviors. We can provide assistance with procedures and processes including examples of how to report behavior. By training your team on these issues you demonstrate care, for your employees. Set an example of fostering healthy work environments.

Course Overview

The beginning of the workshop will involve participants introducing themselves and discussing what will be covered during the session. Participants will also have an opportunity to identify their personal learning goals.

By the end of this workshop participants should be able to;

- Define what constitutes workplace harassment.
- Understand how to identify bullies and avoid hiring them.
- Conduct a risk assessment. Know how to handle violence.
- Recognize both responsibility and business accountability.
- Develop policies and procedures.
- Learn the process of investigating complaints.

What is Workplace Harassment?

During this session participants will gain an understanding of the definition of harassment and how to recognize it.

Identifying the Bully

Participants will be taught how to identify bullies by observing their behavior and characteristics.

How to Handle Workplace Violence?

The next session will delve into strategies, for handling instances of workplace violence.

Types of Behavior

Participants will become familiar with the types of behavior exhibited by workplace bullies in this session.

Risk Assessment

The focus will shift towards assessing the risks associated with harassment and workplace violence.

Being the Victim

This session aims to equip participants with knowledge on how they can protect themselves if they become victims in a workplace setting.

Checklist for Employers

In this session participants will explore recommended measures that employers should implement to prevent harassment, bullying and violence, at work.

Developing a Workplace Harassment Policy

It's time to consolidate all the lessons learned and identify components that should be included in a workplace harassment policy.

Workshop Wrap Up

Towards the end of the course participants will have an opportunity to ask questions and create an action plan.

Visit <https://paramountraining.com.au> for more information or call 1300 810 725