



## Workplace Research Training

Undoubtedly workplace research is an aspect of fostering innovation and driving a company's success. This training program aims to highlight the advantages of research and the methodologies that facilitate effective research, including techniques, for asking insightful questions and conducting surveys.

Our approach to conveying these insights is dynamic and interactive. Participants will engage in activities that promote thinking without exerting effort. Moreover, we provide the flexibility to customize training sessions according to requirements with precision. If you need information about our services, please don't hesitate to contact us. We'll be more than happy to assist you.

**Course Overview;**

To commence the session, we'll start by introducing participants to one another and providing an overview of what they can expect during the workshop. Participants will also have the opportunity to outline their learning objectives.

**This workshop is structured in a way that equips participants with skills to;**

- Gather and organize resources
- Allocate and manage resources over time
- Refine and optimize their systems
- Standardize and harmonize their operations
- Identify strategies for enhancing and sustaining their systems

**Gathering and Organizing Resources;**

During the initial session participants will be introduced to the 5S Method—a structured approach, for organizing resources.

**Proper Allocation of Resources;**

The next part of the session will explore approaches, to creating systems and will address common obstacles that organizers might face. Participants will acquire the tools to effectively navigate the process of system creation.

**Refining and Improving Systems;**

In the segment participants will learn how to refine and improve their structures making adjustments at both the micro level such as personnel changes and the macro level including corporate restructuring.

**Standardizing and Streamlining Operations;**

This session will delve into strategies for achieving consistency in operations. Methods will vary, ranging from psychological reinforcement techniques to quality control tests for products and services.

**Enhancing and Sustaining Systems;**

Lastly participants will gain knowledge and skills to not make their systems sustainable but also adaptable in a constantly evolving business environment.

**Closing Workshop;**

Towards the end of the training session participants will have an opportunity to ask questions and develop an action plan, for implementing what they have learned.

Visit <https://paramounttraining.com.au> for more information or call 1300 810 725

