



Public Speaking: Training for Presentations and Pitching Proposals

A skilled presenter possesses two qualities; the set of skills and personal confidence. Confidence stems from being well versed in what you want to convey and feeling at ease with your communication abilities. The purpose of this session is to equip professionals, with the tools needed to excel in speaking. They will learn how to deliver their pitch or presentation in a structured manner while incorporating appropriate emotions and humor.

During this training workshop participants will develop mastery in areas that contribute to becoming a speaker and presenter. These include building confidence, demonstrating skills, exerting influence and persuasion as maintaining professionalism.

Course Overview;

At the beginning of the day participants will have an opportunity to acquaint themselves with one another and discuss the objectives of the workshop. Moreover, participants will be able to identify their personal learning goals.

This workshop aims to assist you in teaching participants skills including;

- Establishing a connection, with their audience
- Learning techniques to overcome nervousness and fear
- Understanding their strengths as presenters and how to effectively engage different types of people
- Recognizing how visual aids can create impact and capture attention
- Developing strategies to project a professional presence
- Preparing and organizing information effectively
- Practicing and delivering concise presentations

Communication

To begin participants will delve into essential communication skills, such as initiating and concluding conversations.

Pause! Mind Your Words!

Next participants will discover the characteristics that can significantly influence the audiences perception of a speaker. These include volume, clichés, slang, diction, jargon, tactfulness (or lack thereof).

What's Your Personality Type? How About Mine?

During this session participants will explore their personality types. Understand its implications for effective speaking.

Positive Self Talk

In this session participants will learn techniques to boost self-confidence— a skill for any speaker.

Building Rapport

This session focuses on exploring the concept of rapport and its role, in fostering relationships.

Maximizing the Impact of Meetings

Meetings play a role, in fostering communication and collaboration within any organization. In this session we will provide participants with strategies to prepare for and deliver meetings.

The Power of Nonverbal Communication

During this session participants will discover techniques to ensure their body language communicates the intended message accurately.

Navigating Challenging Scenarios

Equipping participants with tools this session aims to empower them in handling situations that may arise during meetings.

Beyond Email; The Value of Oral Presentations

Delving into the significance of presentations participants will explore how they can effectively convey their message beyond written communication.

Conquering Nervousness

Addressing concerns, we will share suggestions on overcoming nervousness and delivering presentations with confidence.

The Five Elements of a Compelling Presentation

Participants will gain insights into the five elements for creating presentations; significance, scenario setting, providing solutions smooth transitions (segue) and offering valuable suggestions.

Crafting Engaging Content!

This session focuses on the aspects involved in crafting presentations from scratch. We'll delve into the nuts and bolts of content creation.

Knowing Your Audience

Understanding the importance of audience profiles participants will learn how tailoring their presentation to demographics can enhance engagement and effectiveness.

Mastering Your Speaking Voice

In this segment we explore the eight components that contribute to delivering a message as a presenter.

Enhancing Visual Impact

We recognize the range of aids available. Therefore, during this session, we provide an overview along with tips, for utilizing visual aids effectively.

Your Presentation and Peer Assessment

During this session, participants will have a brief presentation. Each participant will evaluate each performance and provide constructive feedback.

Wrapping Up the Workshop

At the conclusion of this course participants will have an opportunity to ask questions and develop an action plan.

Visit <https://paramountraining.com.au> for more information or call 1300 810 725