



Problem Solving & Decision Making

Problem solving and decision making are challenges, in any workplace. It is crucial for employees to respond quickly and find solutions. In this session we aim to equip employees with the skills and techniques needed to make decisions and excel in problem solving. These techniques will enable them to handle difficulties and gain a clearer understanding of various situations.

Our training program focuses on teaching participants how to develop thinking systems and methods that will aid them in making decisions, for business development. The tips and skills provided in our training sessions will greatly assist employees in becoming experts at problem solving.

Course Overview

During this workshop you will have the opportunity to connect with participants and discuss what will be covered throughout the session. Furthermore, participants will be able to identify their learning objectives in order to tailor their experience accordingly.

In this workshop you will gain the skills to;

- Implement problem solving techniques and tools
- Analyze information to clearly define problems.
- Identify solutions.
- Foster creativity and contribute to problem solving teams.
- Choose the most effective decision-making approach.
- Develop strategies for implementing, evaluating and following up on decisions.
- Avoid mistakes in decision making

Definitions

Participants will begin exploring the definitions of problem solving and decision making. Participants will also learn about the eight elements in defining a problem, which they can apply through a practical case study.

Making Decisions

Participants will gain insights into types of decisions understand the distinction between facts and data and explore decision making frameworks.

Getting Real

Participants will evaluate their problem-solving approaches through a assessment activity, To bring these concepts into real life

The Problem-Solving Model

During one session participants will introduce a three-phase problem solving model that can be applied to address issues. Additionally, participants will have an opportunity to practice applying this model to two case studies.

The Problem-Solving Toolkit

Participants, we'll delve into seven problem solving tools along, with two ones; the levels of service tool and fishbone analysis tool. Different methods of thinking, such, as brainstorming and brain writing are also covered.

Aspirinia

In this session, participants will engage in a case study that allows them to internalize and apply the concepts they have learned far.

Getting Prepared

This session will demonstrate how participants can effectively use SWOT analysis within their organization.

Making Sound Group Decisions

Participants will explore factors for successful group problem solving.

Choosing Solutions

This session focuses on the stage of the problem-solving model; making decisions.

Planning and Organization

Participants will acquire insights, on completing the third stage of the problem-solving model. Topics covered include organizing and planning a solution conducting follow up analysis evaluating results adapting to change and celebrating achievements.

Conclusion of the Workshop

At the conclusion of this workshop participants will have an opportunity to ask questions and develop an action plan.

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