



# **Powerful Presentation Skills Training**

Welcome to the Presentation Skills Training, where we help you enhance your ability to deliver presentations.

Crafting presentations is no task. It demands time, dedication, effort, creativity and a strong command of persuasive reasoning. However, once you master these skills and apply them in a seamless manner there will be no one who can prevent you from becoming a speaker.

We offer a range of courses facilitated by our team of experts who're committed, to transforming you and your team into highly sought after assets. If you're interested, in learning more about creating presentations that captivate hearts and minds or customizing a session for your teams needs please don't hesitate to contact us.

#### **Course Overview**

The first part of the day will focus on getting acquainted with each participant and discussing the agenda for the day. Additionally, participants will have an opportunity to identify their personal learning goals.

# This workshop aims to assist you in teaching participants the following skills;

- Conducting a needs analysis and preparing an outline.
- Selecting methods, for delivering presentations.
- Enhancing non communication skills.
- Overcoming nervousness during presentations.
- Utilizing colored charts
- Creating impactful PowerPoint presentations tailored to specific audiences.
- Leveraging whiteboarding techniques for reinforcement.
- Explaining how video and audio elements can enhance a presentation along with criteria for selecting types.
- Enriching the learning experience through humor interactive. Engaging discussions.

# Developing the Program;

We will guide participants in understanding their audience by providing answers to questions.

# **Choosing Delivery Methods;**

In this session, participants will determine the delivery methods for their presentations. We'll start by covering delivery techniques.

# Verbal Communication Skills;

Participants will be focusing on improving their listening and hearing skills, followed by learning the art of asking high-quality questions, and culminating in an exploration of effective communication techniques

# Non-Verbal Communication Skills;

Participants will grasp the significance of body language and other physical cues when presenting information before an audience.

#### **Overcoming Nervousness**

In this session we will provide participants, with strategies to overcome nervousness when giving presentations.

#### **Developing the Structure of Your Presentation**

During this session participants will focus on building a presentation through maintaining eye contact, using facial expressions, employing impactful gestures, adopting confident, body postures and movements and delivering a compelling and influential tone of voice.

#### **Creating and Presenting Engaging Content**

Participants will gain knowledge about slide design. Additionally, they will learn effective techniques for utilizing fonts contrast and images to enhance their presentations.

# **Techniques for Delivery & Execution**

Participants will explore techniques to deliver their presentations with enthusiasm and inspiration. Each participant will also have the opportunity to prepare a 5-minute work related presentation.

#### Wrapping Up the Workshop

Towards the end of the course participants will have an opportunity to ask questions and develop an action plan.

Visit https://paramounttraining.com.au for more information or call 1300 810 725



