



## Communicating With Influence Training

Welcome to the Communicating with Influence Training.

Leading a team of people in the workplace is never as easy as it appears, but great things can come of it if done properly. Before this can be done, however, a leader must speak to their team. The leader has to lead with confidence to motivate them to work together toward a common goal. To do this, leaders have to communicate with influence, and there are many strategies or tactics potential leaders can use to win people over to their side.

This one-day training course is therefore set to train participants to communicate effectively, assertively and with influence in the workplace to the best of their ability. Leadership can largely be determined by how the leader influences his team to follow him or her. These methods will train potential leaders to influence effectively, on both the mental and emotional scope. This training course is essential in crafting leaders in your company who lead instead of bossing people around. This pairs well with sessions about teamwork, leadership, and office communication.

## **Course Overview**

You will spend the first part of the session getting to know participants and discussing what will take place during the workshop. Students will also have an opportunity to identify their personal learning objectives.

### **This workshop will help you teach participants how to:**

- Set clear communication objectives
- Establish clear understanding of roles
- Clarify the requirements and process that is most effective to achieve communication outcomes
- Identify and utilize common ground for successful interactions
- Team Exercise

## **The Communication Process**

First, participants will learn the stages of communication.

### **Communication Skills**

This session participants will have a good understanding on the communication skills, its four key components. They will also learn how to express without provoking others.

### **Influencing**

In this session, participants will know the different influencing strategies.

### **Challenging Situations Understanding and Managing Conflict**

Here, participants will know how to communicate non-defensively, facilitate team communications,

### **Workshop Wrap-Up**

At the end of the course, students will have an opportunity to ask questions and fill out an action plan.

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