



Workplace Violence

Workplace harassment is illegal and destructive to any organization. It is important to treat everyone in the workplace with respect and dignity. Workplace harassment must be identified, discouraged, and prevented in order to keep a hostile work environment from developing. Left unchecked, harassment can escalate into violence. Workplace harassment training is essential to the welfare of all businesses and their employees.

This training session can be used to educate your employees on the types of behaviour that is unacceptable. We can assist with procedures and process, including examples of how to report the behaviour. When you train your team on these types of issues, you are showing that you care about your employees and set a clear example of healthy work environments.

Course Overview

You will spend the first part of the day getting to know participants and discussing what will take place during the workshop. Students will also have an opportunity to identify their personal learning objectives.

At the end of this workshop, participants should be able to:

- Define workplace harassment.
- Understand bullies, and how to avoid hiring them.
- Create a risk assessment, and understand how to handle violence.
- Recognize social and business responsibility.
- Develop relevant policies and procedures.
- Learn how to investigate complaints.

What is Workplace Harassment?

In this session, participants will know the definition of workplace harassment and how to identify it.

Identifying the Bully

In this session, the participants will learn how to identify the bullies in the workplace by recognizing their character and behaviors.

How to Handle Workplace Violence?

Next, participants will explore the ways of handling workplace violence.

Types of Behavior

In this session, participants will know the types of behavior that are manifested by the bullies in the workplace.

Risk Assessment

Next, participants will be focusing on the risk of harassment and workplace violence.

Being the Victim

In this workshop, participants will know what steps to take to protect themselves.

Checklist for Employers

In this session, participants will explore what measures to take to prevent harassment, bullying, and violence in the workplace.

Developing a Workplace Harassment Policy

In this session, it is time to put together all of the lessons and identify everything that belongs in a workplace harassment policy.

Workshop Wrap-Up

At the end of the course, students will have an opportunity to ask questions and fill out an action plan.

Visit <https://paramountraining.com.au> for more information or call 1300 810 725