



Behaviour in the Workplace

Welcome to the Behaviour in the Workplace Training.

As one may imagine it, the workplace is incredibly dynamic, vibrant and full of interaction. Every day, information and orders are exchanged across every rank. Conversations are always about the company's placement in the free market, the quality of the management and so much more. All these little things have their respective purposes and merits which sustain the lifeblood of any company. This is key, because if each employee succeeds, the entire company, their goals and their careers succeed with them. Unfortunately, this may not always be the case when it comes to workplace behaviour.

Some employees may do things that could be detrimental to the progress of their teams, which can ultimately affect how productive companies can be. Even further, bad behaviour can spread across employees. It is necessary, therefore, to arm employees with all the information necessary to maintain good workplace behaviour and ensure the continued success of everyone within the company.

This training course will achieve this by teaching participants the basics of business ethics, the ramifications of individual behaviour, how to manage things that may have negative effects on behaviour, how to deal with harassment and so much more.

Course Overview

You will spend the first part of the session getting to know participants and discussing what will take place during the workshop. Students will also have an opportunity to identify their personal learning objectives.

This one-day workshop will help you teach participants how to:

- Learn the ramifications of individual behavior
- How to manage stress and anger
- How to show good behaviour in writing
- Understand basic company and state mechanisms
- Know how to promote overall good behaviour

Philosophy Of Business Ethics

If there's one thing common between teams, companies and employees, it's that no matter the rank, they understand that we all need to work together with direction and the main goal of the company or organisation in mind. Interaction is necessary to stimulate progress. This training course will therefore discuss with participants their philosophical foundations and how various frameworks have affected businesses and how they behave.

The Ramifications of Individual Behaviour

This session is therefore very important for participants to understand the various ramifications of their current behaviour and evaluate them accordingly, so that they can find ways to help make the workplace an even more conducive environment.

Manage Stress and Anger

Part of the training is for participants to learn the various factors that increase stress and anger and what they can do to eliminate them and keep their cool under intense pressure.

Good Behaviour In Writing

This session will therefore devote considerable time into teaching participants the benefits of proper business writing, how to adjust the tone of letters in a fast-paced environment and ultimately allow writers their own precious written voice in the workplace.

Basic Company and State Mechanisms

Being a discussion on employee behaviour, it is therefore imperative to discuss harassment and abuse within the workplace. These can take the form of cyber-bullying, actual physical bullying, emotional harassment, sexual harassment and so much more. Knowing about these things will allow participants a sense of security when dealing with cases like this.

Promote Overall Good Behaviour

Lastly, in this session participants will learn the ability to show a capacity for general compassion and positivity can help teams save the trouble of having to constantly remind others about business ethics and therefore focus their full attention on producing quality services for clients..

Workshop Wrap-Up

At the end of the course, students will have an opportunity to ask questions and fill out an action plan.

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